

District COVID-19 Management Plan

For School Year 2022-23



School/District/Program Information


District or Education Service District Name and ID: Port Orford – Langlois School District 2CJ 1973

School or Program Name: Driftwood Elementary School and Pacific High School

Contact Name and Title: Krista Nieraeth, Principal

Contact Phone: (541) 332-2712 Contact Email: krista.nieraeth@2cj.k12.or.us

Table 1.

	Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.
School District Communicable Disease Management Plan OAR 581-022-2220	https://www.2cj.com/files/ugd/f462db_e2013d0b0cc74a35abf4b12be8e15716.pdf This link provides the District’s Communicable Disease Management Plan.
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases OAR 333-019-0010	District policy JHCC and JHCC – AR defines restrictable diseases under OAR 333-019-0010 and the steps that district and school administrators must do to exclude a student from school, requirements for reporting, and how students may return to school from a restrictable disease.
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	The district designated an isolation room in each building for staff or students who become ill with symptoms of a disease that can exclude the staff or student from school. These rooms will be adequately supervised and equipped to provide first aid and isolate a sick student.
Educator Vaccination OAR 333-019-1030	The district requires all staff to be fully vaccinated or have provided documentation of a medical or religious exemption and the exemption has been approved and accepted as a term of employment.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

**Emergency Plan or
Emergency Operations
Plan**

[OAR 581-022-2225](#)

EOPs are developed in conjunction with the local ESD and can be found at the district office.

**Additional documents
reference here:**



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> ● Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. ● In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. ● Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Steve Perkins, Superintendent	Krista Nieraeth, Principal
School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i>	<ul style="list-style-type: none"> ● Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. ● Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Krista Nieraeth, Principal	Ben Stallard, VP/AD
Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i>	<ul style="list-style-type: none"> ● Supports building lead/administrator in determining the level and type of response that is necessary. ● Reports to the LPHA any cluster of illness among staff or students. ● Provides requested logs and information to the LPHA in a timely manner. 	Lena Hawthorne, School Nurse	Krista Nieraeth, Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
<p>School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i></p>	<ul style="list-style-type: none"> ● Advises on prevention/response procedures that are required to maintain student services. 	<p>Chad Berry, Transportation and Maintenance Director</p>	<p>Deana Bussmann, Transportation Dispatch</p>
<p>Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i></p>	<ul style="list-style-type: none"> ● Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. ● Shares communications in all languages relevant to school community. 	<p>Krista Nieraeth, Principal</p>	<p>Brittany Pogwizd, Community Liaison</p>
<p>District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i></p>	<ul style="list-style-type: none"> ● Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response. ● Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	<p>Steve Perkins, Superintendent</p>	<p>Krista Nieraeth, Principal</p>
<p>Main Contact within Local Public Health Authority (LPHA)</p>	<ul style="list-style-type: none"> ● Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. ● Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	<p>Gabrielle Sturchio, OHA</p>	



Section 2. Equity and Mental Health

Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Equity

OHA/ODE Recommendation(s)	Response:
<p>Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.</p>	<p>The district has adopted policy ACB – Every Student Belongs.</p> <p>Administration will work with the school counselor and school nurse to identify the families in groups that are disproportionately impacted by COVID – 19. The district will reach out to those groups through different means of communications (emails, phone calls, evening events) to ensure those families have the support they need.</p>
<p>Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.</p>	<p>The district will conduct training for staff in regards to best practices to serve students and families that are disproportionally impacted. The district will continue to work on communicating and connecting in creative ways with students and families, especially those that are disproportionately impacted.</p>
<p>What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.</p>	<p>The district will need to ensure the proper policies and dedicated times are in place to ensure that strategies are understood, implemented and monitored successfully.</p> <p>The district will also need board support and staff support for implementation.</p>

Mental Health Supports

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)



Suggested Resources:

1. ODE [Mental Health Toolkit](#)
2. [Care and Connection](#) Program
3. Statewide [interactive map of Care and Connection examples](#)
4. [Care and Connection District Examples](#)
5. Oregon Health Authority [Youth Suicide Prevention](#)

Table 4. Mental Health Supports

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	<p>All elementary classrooms will have a dedicated 25 minute connection time with peers and staff each morning.</p> <p>Middle and High School students will have a "home base" class time for connection every Friday.</p>
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	A priority will be placed on project-based learning and student driven activities for engagement and excitement to be in school. We also will provide after school activities for students to continue to explore interests and creative opportunities.

OHA/ODE Recommendation(s)	Response:
<p>Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.</p>	<p>Administration, school counselor, and school nurse will reach out to community and mental health agencies to create a system for easy access for our staff, students and families.</p>
<p>Describe how you will foster peer/student lead initiatives on wellbeing and mental health.</p>	<p>The school counselor and community liaison will help students have a voice about their needs through surveys, conversations, and class/community workshops.</p>



Section 3. COVID-19 Outbreak Prevention, Response & Recovery:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
 - Symptom-Based Exclusion Guidelines (pages 8-12)
 - Transmission Routes (pages 29-32)
 - Prevention or Mitigation Measures (pages 5-6)
 - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

Table 5.

COVID-19 Mitigating Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
COVID-19 Vaccination	The district administration will keep staff, families, and students apprised of all local opportunities for vaccinations within our communities.
Face Coverings	Face coverings will be options for staff and students; however, the district will continue to provide face coverings for any persons who want to continue to wear them.
Isolation	An isolation room has been designated at each school and is adequately supervised and equipped to provide first aid and isolate a sick or injured student.
Symptom Screening	The district has trained personnel who will monitor students and staff for signs of illness.
COVID-19 Testing	The district is registered for and has received the BinaxNOW testing kits and has trained staff to administer those tests.
Airflow and Circulation	All rooms within the building have individual HVAC systems that will be used and maintained as per protocol.
Cohorting	The current protocols strongly suggest keeping the cohorts as stable as possible. The district will monitor each cohort for signs of increased illness.
Physical Distancing	The current protocols strongly suggest a minimum of 3 feet of space when possible.
Hand Washing/Respiratory Etiquette	Signage will be up for handwashing and respiratory etiquette. Students will be taught proper handwashing and respiratory etiquette in the classrooms at the beginning of the year and will be reinforced throughout the year.
Cleaning and Disinfection	Each room will be cleaned throughout the day and will be thoroughly cleaned each evening with school safe and approved products and materials.
Training and Public Health Education	The district has partnered with the local LPHA and medical providers to develop a safety plan for COVID - 19 for each school if necessary and has shared that plan with our community and families.

Table 6.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>COVID-19 Vaccination</p>	<p>The district administration will keep staff, families, and students apprised of all local opportunities for vaccinations within our communities.</p>
<p>Face Coverings</p>	<p>Staff and students will be highly encouraged to wear masks inside district buildings and buses if community numbers indicate high transmission within our community. As always, the district will provide face coverings for those who may not have any.</p>
<p>Isolation</p>	<p>An isolation room has been designated at each school and is adequately supervised and equipped to provide first aid and isolate a sick or injured student.</p>
<p>Symptom Screening</p>	<p>The district has trained personnel who will monitor students and staff for signs of illness.</p>
<p>COVID-19 Testing</p>	<p>The district is registered for and has received the BinaxNOW testing kits and has trained staff to administer those tests.</p>
<p>Airflow and Circulation</p>	<p>All rooms within the building have individual HVAC systems that will be used and maintained as per protocol.</p>
<p>Cohorting</p>	<p><i>Schools should notify their LPHA about unusual respiratory disease activity if the following absence thresholds are met and at least some students are known to have influenza or COVID-like symptoms:</i></p> <ol style="list-style-type: none"> 1. At the school level: ≥ 30% absenteeism, with at least 10 students and staff absent 2. At the cohort level: ≥ 20% absenteeism, with at least 3 students and staff absent <p>The current protocols strongly suggest keeping the cohorts as stable as possible. The district will monitor each cohort for signs of increased illness.</p>
<p>Physical Distancing</p>	<p>Staff and students will be required to maintain 3 feet of distance between themselves and others at all times.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
Hand Washing	Handwashing etiquette will continue to be retaught and emphasized to students.
Cleaning and Disinfection	Each room will be cleaned throughout the day and will be thoroughly cleaned each evening with school safe and approved products and materials.
Training and Public Health Education	The district has partnered with the local LPHA and medical providers to develop a safety plan for COVID - 19 for each school if necessary and has shared that plan with our community and families.

Table 7.

COVID-19 Mitigating Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
COVID-19 Vaccination	The district administration will keep staff, families, and students apprised of all local opportunities for vaccinations within our communities.
Face Coverings	Face coverings will be options for staff and students; however, the district will continue to provide face coverings for any persons who want to continue to wear them.
Isolation	An isolation room has been designated at each school and is adequately supervised and equipped to provide first aid and isolate a sick or injured student.
Symptom Screening	The district has trained personnel who will monitor students and staff for signs of illness.
COVID-19 Testing	The district is registered for and has received the BinaxNOW testing kits and has trained staff to administer those tests.
Airflow and Circulation	All rooms within the building have individual HVAC systems that will be used and maintained as per protocol.
Cohorting	The current protocols strongly suggest keeping the cohorts as stable as possible. The district will monitor each cohort for signs of increased illness.
Physical Distancing	The current protocols strongly suggest a minimum of 3 feet of space when possible.
Hand Washing	Signage will be up for handwashing and respiratory etiquette. Students will be taught proper handwashing and respiratory etiquette in the classrooms at the beginning of the year and will be reinforced throughout the year.
Cleaning and Disinfection	Each room will be cleaned throughout the day and will be thoroughly cleaned each evening with school safe and approved products and materials.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
Training and Public Health Education	The district has partnered with the local LPHA and medical providers to develop a safety plan for COVID - 19 for each school if necessary and has shared that plan with our community and families.

PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

Plan available for viewing at: <http://www.2cj.com>

Date Last Updated: **8/25/22**

Date Last Practiced: **8/25/22**