



# PORT ORFORD - LANGLOIS SCHOOL DISTRICT 2CJ

Aaron Miller, Superintendent

District Office  
45525 HWY 101  
Sixes, OR 97476

District Mailing Address  
P.O. Box 8  
Port Orford, OR 97465

## JOB VACANCY

**Position:** Ready, Set, Learn Summer School, Third and Fourth Grade Teacher

**Effective:** Tentatively July 7th - July 24th, 2025 (3 weeks, Monday - Thursday, dates may vary)

**Building:** Driftwood Elementary School

**Hours:** Monday - Thursday, 8 am - 1 pm plus preparation hours, estimated 70-75 hours

**Wages:** \$45.00 per hour (grant funded, temporary, no benefits)

**Job Goal:** The Driftwood Summer School program provides enrichment to children of the Port Orford-Langlois School District. Work will include: classroom planning, teaching, and management during summer 2025. Class hours are 8 am to 1 pm, Monday - Thursday. Additional hours for planning set up, and take down will also be scheduled, including pre-planning sessions during the school year.

### Responsibilities:

- Ensure that all classroom lessons are taught using the curriculum as agreed upon with the Summer Coordinator
- Follow the classroom schedule. Ensure that Instructional Assistants follow the classroom schedule as agreed on with the Summer Coordinator
- Translate lesson plans into learning experiences, using the designated curriculum. Teachers will need to adjust classroom activities to facilitate participation
- Maintain confidential records such as attendance, student observations, and parent communications
- Provide direction to Instructional Assistant(s). Plan and communicate effectively with Instructional Assistant(s) to achieve student outcomes
- Maintain a positive and safe classroom environment that is conducive to learning, and that guides and supports the transition into the next grade level
- Follow grant requirements lined out by the Summer Coordinator and Administration

### Qualifications and/or Requirements (include):

- Current Oregon Teaching License in Early Childhood Education
- Experience working with children 8-10 and/ or 10-12 years of age
- Knowledge of instructional theory and best practices for children 8-10 and/or 10-12 years of age
- Skills in planning and implementing appropriate curriculum and assisting students in realizing success

**Reports to:** Summer Program Coordinator and School Administration

**Supervises:** Instructional Assistants

If you are interested, please contact Stephanie Griffith at [stephanie.griffith@2cj.k12.or.us](mailto:stephanie.griffith@2cj.k12.or.us) or (541) 348-2455.

*Please apply by 5:00 pm, February 28th, 2025 for full consideration.*