

PORT ORFORD



LANGLOIS 2CJ
SCHOOL DISTRICT

PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ

Steve Perkins, Superintendent

District Office
45525 Highway 101
Sixes, OR 97476
Tel: (541) 348-2455

District mailing address:
P.O. Box 8
Port Orford, OR 97465
Fax: (541) 348-2228

Dear Applicant:

Thank you for your interest in the Port Orford-Langlois School District. Before you can be considered for a position, you must submit the following information to the District Office:

1. A completed application form;
2. Resume

You may request your application be reviewed as other vacancies occur for which you are interested and qualified. You may do this by contacting the District Office via telephone, email or in person.

Applications are reviewed in the following manner:

1. Applications are first "paper screened" by the District Office.
2. Qualified applicants are reviewed and screened by the supervisor.
3. If your application is selected during the screening process, you will be contacted and an appointment for an interview arranged.

We are proud of our educational program and are pleased that you want to join us.

Sincerely,

Steve Perkins
Superintendent

Reference Checking Authorization

Please detach and return with your application

In signing my name below, I authorize School District 2CJ to contact my former employers, any references I have listed on the application for employment, or any other person whom the district determines would assist in validating my capabilities as an employee or verifying any information I have provided on the application for employment.

Criminal History Records/Fingerprinting

All employees hired to a position having direct unsupervised contact with students shall submit to a nationwide criminal history records check and fingerprinting in accordance with rules established by the Oregon Department of Education.

Signature of Applicant

Date of Birth

Date Signed