

The Port Orford-Langlois School Board met in a regular session on January 22, 2024, at 4:30 pm. The Board met in person at the Pacific High School library, 45525 Highway 101, Sixes, Oregon, and simultaneously online via "Zoom". Board members present in person were Judy Miles, Carol Hacherl, Angel Ashdown and Korinn Hockett. Bob Brown was present via Zoom. Staff present in person were Superintendent Aaron Miller, PHS Principal Shane Brown and Administrative Assistant Stephanie Smith. IT Director Jered Rush operated and recorded the Zoom meeting.

1.0 CALL TO ORDER/INTRODUCTIONS

- 1.1 Pledge of Allegiance – the meeting was called to order at 4:31 pm.
- 1.2 Staff and Visitors

2.0 AGENDA CHANGES

Budget Committee member recruitment was added to New Business, item 6.4.

3.0 CONSENT AGENDA

- 3.1 Financial Report
- 3.2 Approve Minutes December 11, 2023 Meeting

Carol Hacherl noted a mistake in the board minutes. Item 6.5 should state start date of the superintendent evaluation timeline is 1/22/24, not 3/4/24.

Carol Hacherl moved and Angel Ashdown seconded to approve the consent agenda with the specified change to the December 11, 2023 minutes. Motion passed unanimously.

4.0 PUBLIC INPUT and EDUCATIONAL SPOTLIGHT

There was no public input.

Aaron Miller asked to use this time to recognize "Board Appreciation Month", an annual honor paid to Oregon's school board members. Aaron read aloud a proclamation signed by the Oregon governor, thanking school board members for their service. Some posters created by Driftwood School students were also presented, and the board took a few minutes to admire them and enjoy some refreshments. Board members are also being awarded \$50 gift certificates to a restaurant of their choice.

5.0 REPORTS

5.1 Student Representative Report

Liz Davies reported Homecoming is scheduled for this coming Friday. She will have more activities to report on in February.

5.2 Superintendent Report

Aaron Miller's report is included in the board materials. He noted student surveys are going out this month. Parents were notified the survey includes questions about gender

orientation. He mentioned “eKadence” training has been rescheduled, and will include himself, Shane Brown, Steven Taylor and Julie Boak.

Last Wednesday, school was dismissed early due to flooding on highway 101 at Four Mile, and up the Sixes river. There were no reports of incidents or accidents, and all students were returned safely to their homes.

Judy Miles asked for more information regarding eKadence. Aaron explained it is a learning management system software similar to Google Classroom and Canvas. It assists with lesson plans and assessments. It is a timesaving opportunity for teachers, and has the potential to offer 24/7 tutoring support for students. There are an additional 15 to 20 other districts that are looking at this software as well. The software is free, and minimal technological upgrades would be required to run it.

Bob Brown asked if the student flood day dismissal affected required learning hours. Aaron stated the district calendar already has a cushion factored in for such dismissals. ODE is granting learning hour waivers for other districts that were shut down for several days.

Judy Miles commended the district for taking good care of its students during the flood day. Community feedback was very positive. Aaron Miller thanked the 2CJ staff as well for their assistance on that day.

Carol Hacherl asked for more information regarding “REN”, which was noted in Aaron’s superintendent report. Aaron replied it stands for “Regional Educational Network”, for which regional superintendents have proposed a reorganization. The current REN includes coastal districts, as well as South Coast ESD and the Willamette Valley. A streamlined REN would free up millions of dollars of teacher development money that is currently held by the existing REN. The state’s Educational Advisory Committee is reviewing the proposal.

Korinn Hockett asked if eKadence includes protocols for dealing with Artificial Intelligence (AI). Shane Brown responded last month’s law conference discussed this topic. Legal experts advised working with the issues and opportunities provided by AI rather than against it – it is here to stay. Some suggestions on how to prevent students from generating their assignments entirely from AI is to require a written outline and research notes along with each assignment to show how the work was done. We can also teach students to discern which AI reports include false information vs. accurate ones. He said OSBA is currently working on a draft AI use policy.

### 5.3 DWS Principal Report

Aaron Miller’s report was included in the board materials.

### 5.4 PHS Principal Report

Shane Brown’s report is included in the board materials. He commended the district SIA plan which allowed the district to deal with two unexpected tragedies in early January. The district’s counselor was available to successfully assist students and staff in dealing with these issues. He also commended staff for taking the time to form relationships with students, thus further allowing them to help students deal with their feelings surrounding the events.

#### 5.5 Transportation and Maintenance

No report was submitted this month.

#### 5.6 Technology Report

Jered Rush stated he has moved forward with upgrading the obsolete Jam boards to 65-inch Google boards. Phone lines at Driftwood School are having problems, due to Ziplly Fiber changing hubs. Plans are developing to move the district to a hybrid internet model, allowing staff to log in from home and access all district drives. Hybrid means a use of both in house servers and the Cloud. Jered is working on a proposal to hire an additional IT staff person, as the number of devices in use has increased dramatically.

### 6.0 NEW BUSINESS

#### 6.1 SIA Agreement Approval

Aaron Miller reported the actual SIA Grant Agreement needs approval. Board members were provided a copy of the agreement in their board materials.

Angel Ashdown moved and Carol Hacherl seconded to approval the SIA Grant Agreement. Motion passed unanimously.

#### 6.2 Early Literacy Success Grant

Aaron Miller distributed the grant materials to board members. The budget for 2024-2025 is the same as the 2023-2024 budget. Aaron wants to use the bulk of the grant to hire a part time reading specialist, who would oversee and monitor students' reading progress. The proposal must first be approved and the money will be received for next school year. Recruitment may be an issue; finding something with that specialized knowledge could be challenging. Bob Brown moved to postpone approval of the proposal until next month. Carol Hacherl asked if postponing would interfere with deadlines. Aaron responded we could ask for an extension. Bob Brown withdrew the motion.

Angel Ashdown moved and Carol Hacherl seconded to approve the Early Literacy Success Grant proposal. Motion passed unanimously.

#### 6.3 ESD Local Service Plan Approval

Aaron Miller reported there were no significant changes in the plan from last year's plan. Paul Peterson from ESD had drafted an explanation of the plan, with Aaron read aloud. The plan was approved by all other districts in December, 2023. 2CJ will pay to contract, as needed, for speech, occupational and physical therapy services. These services are not needed all the time and would save the district from having to hire their own specialists. Aaron reported that ESD services have been provided in a timely manner in the past.

Carol Hacherl moved and Bob Brown seconded to approve the ESD Local Service Plan as presented. Motion passed unanimously.

#### 6.4 Budget Committee Openings

Stephanie Smith reported there are 4 out of 5 openings on the 2CJ Budget Committee. In the past, recruitment has been by word of mouth, advertising, and/or direct appointment. Bob Brown suggested asking the Rotary Club for nominees. Judy Miles was in favor of soliciting to a wider audience. Jered Rush suggested advertising on Facebook and other social networks. Stephanie will place an ad in the paper and provide wording for social media postings. Board members are encouraged to spread the word of the openings in the community.

### 7.0 OLD BUSINESS

#### 7.1 Board Goals

Carol Hacherl moved and Angel Ashdown seconded to approve the board goals as presented. Bob Brown commented he had volunteered to polish them up, but had not yet done so. Motion to approve the goals as presented was approved unanimously.

#### 7.2 OSBA Board Training

Judy Miles commented that because the 2CJ board was fairly new, she wanted to see additional, consistent training of its members. She would like to participate in the OSBA board survey process, which customizes training needs for individual board members and the group as a whole. There are other agencies that offer such services, and Judy was in favor of looking at opportunities outside of OSBA.

Carol Hacherl agreed to look into various survey opportunities and moved to provide options at the February board meeting. Angel Ashdown seconded the motion. Motion passed unanimously.

### 8.0 REOCCURRING BUSINESS None.

### 9.0 FIRST READING OF POLICIES None.

### 10.0 SECOND READING OF POLICIES None.

### 11.0 BOARD COMMENTS/REPORTS

Carol Hacherl reminded the board the superintendent evaluation timeline begins tonight (January 22, 2023). Meetings need to be scheduled accordingly. Aaron also noted that renewal and non-renewal of licensed staff needs to be agreed upon and shared with staff by March 25, 2024. Executive sessions need to be added to the agenda for the February and March meetings.

Carol Hacherl reminded board members their evaluation documents are due to Stephanie Smith (board secretary) by February 5, 2024. She proposed an executive work session be scheduled for Aaron Miller's evaluation on February 12 at 5:00 pm. Board members and Aaron Miller agreed to the meeting, which will not be recorded.

12.0 CORRESPONDENCE  
None.

13.0 FUTURE AGENDA ITEMS  
None.

14.0 EXECUTIVE SESSION  
None.

15.0 ADJOURNMENT

Angel Ashdown moved and Carol Hacherl seconded to adjourn the meeting. All five voted in favor; the meeting was adjourned at 6:13 pm.

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Judy Miles  
Board Chair

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Aaron Miller  
Superintendent/Clerk