



SECONDARY LEVEL

Post Observation Form

Formal Observation

Informal Observation

Educator _____

Supervisor _____

Date _____

Day of Week _____

School _____

Period _____

Class _____

Grade Level _____

Number of Students _____

M = Meets District Standards

IR = Improvement Required

NA = Not Applicable

I. GENERAL CHARACTERISTICS

M **IR** **NA**

COMMENTS

A. Classroom layout / inviting environment

B. Classroom mobility (i.e. teacher movement)

C. Shows interest and enthusiasm for subject

D. General fluency (speaking ability)

E. Other: _____

II. INSTRUCTIONAL CHARACTERISTICS

A. Manages class time effectively

B. Clear and appropriate lesson objectives

C. Goals of lessons

D. Directions provided (logical transitions)

E. Student engagement

F. Observable use of discipline

	M	IR	NA	COMMENTS
1) Proactive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2) Proximity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3) Positive Reinforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4) Verbal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5) Policies are posted / clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
6) Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

G. Uses a variety of instructional strategies and materials necessary to the lesson/activity. **COMMENTS**

1) Greeted students at door/upon entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2) Friendly and welcoming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3) Interactive with students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4) Student – inquisitive questioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5) Teacher – use of higher level questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
6) Student inclusion/equitable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

H. Class content presented through usage of the following: **COMMENTS**

1) Discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
2) Homework / Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3) Lecture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4) Text (Reading)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5) Small – Group Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
6) State Strands being met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7) Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

