

**PORT ORFORD**



**LANGLOIS 2CJ**  
SCHOOL DISTRICT

**PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ**

Mick Lane, Superintendent

District Office  
45525 Highway 101  
Sixes, OR 97476  
Tel: (541) 348-2337

District mailing address:  
P.O. Box 8  
Port Orford, OR 97465  
Fax: (541) 348-2228

March 16, 2010

Mr. Chris Hunter  
Assistant District Manager  
Oregon Department of Transportation  
3500 NW Stewart Parkway  
Roseburg OR 97470

RE: Highway Safety at Pacific High School

Dear Mr. Hunter:

On behalf of the Port Orford/Langlois School District Safety Committee I wanted to thank you and your staff for the safety work accomplished at Pacific High School on the coast.

The ODOT team from Port Orford came to the rescue to eliminate many safety concerns at the high school. The added signage, the removal of several trees, and the addition of a turn lane at Airport Road has made a huge difference, and we thank you for the efforts.

Sincerely,

Tim Hunter  
Maintenance/Transportation Supervisor

**SAFETY COMMITTEE MEETING**  
**MARCH 18, 2010**  
**9:00 A.M. BUS SHOP**

In attendance:           Tim Hunter, Chairman  
                              Deana Bussmann, Driver Trainer/Courier  
                              Lewis Lang, Driftwood  
                              Don Drescher, Head Custodian/PHS  
                              Claudia Meeks, Secretary

1. Old Business:
  - a. AED at Driftwood: this public building is exempt from the requirement to have an AED, however, the district would like one in place. The search for grant money to purchase will continue.
  - b. Highway signage at PHS: letter (attached) sent to ODOT for the work done at the intersection at Pacific High School.
  
2. New Business:
  - a. Quarterly Inspections: Driftwood School  
OSHA inspections were performed on March 2, 2010. Most minor items will be covered during spring break.  
  
Quarterly Inspections: Pacific High School  
OSHA inspections were performed on February 11, 2010. Many housekeeping items (by custodians and by staff) needs to be done, many have been accomplished by custodians already.
  - b. Animals in classrooms: PACE flyer was given to safety committee regarding animals in classrooms and on school property.
  - c. Hazardous Waste: DEQ (HW department) visited this month. The district was designated as a "large generator" due to amount of waste from storm damage and fire. However, classification has been changed to "exempt". Staff has been advised that all aerosol cans are to be given to custodians for disposal. Waste program will be discussed in it's entirety at next month's meeting.
  - d. Bloodborne Pathogens: custodial guidelines were distributed and discussed. Claudia to check with insurance company to find out about Hepatitis shots for at risk staff.
  - e. Fire extinguishers: Driftwood placement of extinguishers was discussed. District will contact Gayle Wilcox (PO Fire Department) to ask for assessment on placement.
  - f. District needs Asbestos training.

3. Accident reports:

a. Students:

Five accident reports were from PE class (playing hockey in gym), none serious.

One accident report was a high school student being poked in the ear with scissors during class. This was attributed to lack of adult supervision.

Although this incident was not serious, it could have been very serious or fatal.

One accident was a high school student falling during track meet, breaking finger. Conditioners were very wet/rainy. Avoidable?

b. Employee: none

4. Adjournment