

**SAFETY MEETING**  
**APRIL 29, 2010**  
**9:00 A.M. BUS SHOP**

In attendance:           Tim Hunter, Maintenance/Transportation Supervisor  
                              Deana Bussmann, Driver Trainer/Courier  
                              Carl Hull, PHS  
                              Lewis Lang, Driftwood  
                              Don Drescher, PHS  
                              Claudia Meeks, Transportation/Secretary

Old Business:

1.     Hepatitis shots: Claudia presented information obtained from the Curry Health Clinic in Gold Beach regarding Hepatitis A and B vaccines. Insurance company will pay 90% of vaccine cost, health department will bill the insurance company for the employee. If employee wants the shot, they are to call on Monday for vaccine on Tuesday (shots given at clinic at high school).

Hepatitis A (2 shots in series)	\$42.00 per shot
Hepatitis B (3 shots in series)	\$48.00 per shot
Combined A/B (3 shots in series)	\$68.00 per shot

Information will be given to employees so they can determine if they want the vaccination.

2.     Fire extinguisher placement at Driftwood and Pacific: It has been noted that extinguishers at PHS are located mid-hall, but at Driftwood they are located just inside the exit doors. Claudia contacted Gayle Wilcox (PO Fire Department) for recommendations. She did not have any specifics, however, suggested that we contact the company that services the extinguishers. Buildings have passed State inspections. Matter dropped. Extinguishers to be placed in library and computer lab.
3.     Other – none

New Business:

1.     Lead Paint: Carl Hull attended a full day class on Lead Paints at ESD. The district will be preparing a written program regarding new mandates.
2.     Quarterly inspections: are due at Driftwood and Pacific.  
          Carl Hull and one high school employee to inspect PHS (May)  
          Tim and one Driftwood employee to inspect Driftwood (May)
3.     Asbestos training: all buildings will have asbestos inspections performed

During the summer months (outside contractor) per mandates. Custodial staff will be attending asbestos training performed by OSEA (also mandated). Information to be forthcoming.

4. Training video: 20 minute video titled: Close Calls and Near Misses

Accidents:

1. Student accidents: none presented
2. Staff accidents: 4 employee accidents were presented and discussed.
  - a. Trip/fall: judged to be carelessness by employee
  - b. Employee tripped by student: student control
  - c. Sport injury: ban on employees participating in sports with students?
  - d. Demonstration: staff member injured by object thrown by student: student control

There being no further business, meeting adjourned at 10:25 a.m.