

# DRIFTWOOD PARENT-STUDENT HANDBOOK

2017 - 18 SCHOOL YEAR

## PORT ORFORD/LANGLOIS 2CJ BOARD OF DIRECTORS

Mary Scaffo, Chairman  
Phyllis John, Vice-Chair  
Hilary Johnson  
David Smith  
Sandra Anderson  
Patricia Brown

Steve Perkins , Superintendent

## 2CJ MISSION STATEMENT

The District will provide ALL students with curriculum and programs to enable them to be proficient and to allow them to excel as ethical, responsible, and successful members of a global society.

## DRIFTWOOD SCHOOL HOME OF THE EAGLES

1210 Oregon Street  
P.O.Box 8  
Port Orford, OR 97465  
Phone: (541) 332-2712  
Fax: (541) 332-0190  
Website: [www.2cj.com](http://www.2cj.com)  
Like us on Facebook

Krista Nieraeth, Principal  
Nicola Steers, Office Manager

## OFFICE HOURS

7:30 a.m. to 4:00 p.m. (Monday – Friday)  
Closed Holidays

## INSTRUCTIONAL SCHEDULE

**K – 5<sup>th</sup> Grade**  
**8:15- 2:50 (M – Th)**  
**8:15 – 12:35 (F)**

**6<sup>th</sup>-8<sup>th</sup> Grade**  
**8:15-3:20 (M - Th)**

## PRINCIPAL'S CORNER

Welcome to Driftwood School. We are excited to launch a new year of school.

Our motto remains the same, “One Team, One Goal, No Limits”. Our goal is to provide the education and opportunities for our students to help them reach their potential. We will explore all options and resources available to make that happen.

A few points to remember:

- Fridays are early releases to facilitate professional development for our staff. School will be released at 12:35pm for grades K – 5 and depending on which building grades 6 – 8 are at either 12:35pm or 1pm.
- School starts at 8:15am. Please ensure your students are on time for school.
- Volunteers are encouraged and welcome. Talk to Nicola for details.
- District policies, calendars, and school schedules, calendars, daily bulletins, etc. are found on our website at [www.2cj.com](http://www.2cj.com).
- Attendance is important. Please make every effort to have your student at school

Once again, welcome!!!

Krista Nieraeth, Principal  
Office – 541-332-2712  
E-mail – [krista.nieraeth@2cj.k12.or.us](mailto:krista.nieraeth@2cj.k12.or.us)

## PREFACE

Port Orford-Langlois School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sex or age in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act.

The Superintendent has been designated to coordinate compliance with these legal requirements and may be contacted at the district office for additional information and/or compliance issues.

## DRIFTWOOD SCHOOL STAFF

<u>Licensed:</u>	<u>Position</u>	<u>E-mail</u>
<b>Krista Nieraeth</b>	Principal	<a href="mailto:krista.nieraeth@2cj.k12.or.us">krista.nieraeth@2cj.k12.or.us</a>
<b>Ben Stallard</b>	VP/AD	<a href="mailto:ben.stallard@2cj.k12.or.us">ben.stallard@2cj.k12.or.us</a>
<b>Chrissy King</b>	Kindergarten	<a href="mailto:christina.king@2cj.k12.or.us">christina.king@2cj.k12.or.us</a>
<b>Dixi Howard</b>	Grade 1	<a href="mailto:dixi.howard@2cj.k12.or.us">dixi.howard@2cj.k12.or.us</a>
<b>Hanna Jantzi</b>	Grade 2	<a href="mailto:hanna.jantzi@2cj.k12.or.us">hanna.jantzi@2cj.k12.or.us</a>
<b>Kate Henderson</b>	Grade 3	<a href="mailto:kate.henderson@2cj.k12.or.us">kate.henderson@2cj.k12.or.us</a>
<b>Georgia Weinblatt</b>	Grade 4	<a href="mailto:georgia.weinblatt@2cj.k12.or.us">georgia.weinblatt@2cj.k12.or.us</a>
<b>Nancy Windholz</b>	Grade 5	<a href="mailto:nancy.windholz@2cj.k12.or.us">nancy.windholz@2cj.k12.or.us</a>
<b>Heidi Wacker</b>	6-7-8 Math	<a href="mailto:heidi.wacker@2cj.k12.or.us">heidi.wacker@2cj.k12.or.us</a>
	6-7-8 Science	
	6-7-8 PE/Health	
<b>Phoebe Skinner</b>	6-7-8 Social St.	<a href="mailto:phoebe.skinner@2cj.k12.or.us">phoebe.skinner@2cj.k12.or.us</a>
	8-ELA	
<b>Bonita Stout</b>	Resource Room	<a href="mailto:bonita.stout@2cj.k12.or.us">bonita.stout@2cj.k12.or.us</a>
<b>Kandi Wyatt</b>	6-7 ELA	<a href="mailto:kandi.wyatt@2cj.k12.or.us">kandi.wyatt@2cj.k12.or.us</a>
<b>Brent Nichols</b>	K-8 Music/Band	<a href="mailto:brent.nichols@2cj.k12.or.us">brent.nichols@2cj.k12.or.us</a>
<b>Leila Thompson</b>	6 -7-8 Computers	<a href="mailto:leila.thompson@2cj.k12.or.us">leila.thompson@2cj.k12.or.us</a>
	6-7-8-Art	
<b>Lisa Jarvis</b>	Speech Therapist-SCESD	<a href="mailto:lisaj@scesd.k12.or.us">lisaj@scesd.k12.or.us</a>
<b>Barbara Knapp</b>	K – 5 PE	<a href="mailto:barbara.knapp@2cj.k12.or.us">barbara.knapp@2cj.k12.or.us</a>
 <b><u>Classified:</u></b>		
<b>Nicola Steers</b>	Office Manager	<a href="mailto:nicola.steers@2cj.k12.or.us">nicola.steers@2cj.k12.or.us</a>
<b>Terri Betters</b>	Library/Media Asst	
<b>Maureen Wayne</b>	Resource Asst.	
<b>Keri Undell</b>	Resource Asst.	
<b>Hope Rush</b>	Title I Asst	
<b>Heather Valentine</b>	Title I Asst	
<b>Laurie Houck</b>	Title I Asst	
<b>Jackie Seagrave</b>	Custodian	
<b>Theresa Nelson</b>	Head Cook	
<b>Sundi Rence</b>	Asst. Cook	

## VISITORS TO DRIFTWOOD

**ALL visitors are required to sign in and out at the office and wear visitor identification while in the school. Even if a parent is well-known to school staff, he/she must follow this procedure. This policy is part of the district's effort to keep our schools safe.**

Classroom observations or visitations should be scheduled at least 48 hours in advance with permission from both the teacher and front office. Visitors are to refrain from participating in the class activity unless invited to do so by the teacher.

## CONTACT US

**Email:** You can reach any staff member through email by using their [firstname.lastname@2cj.k12.or.us](mailto:firstname.lastname@2cj.k12.or.us).

When emailing staff:

- Remember that email is **not** confidential.
- Be concise.
- If the concern is lengthy or involved, please request a conference.

**Phone:** All teachers can be contacted by phone by calling the school office at (541) 332-2712. Unless it is an emergency, classroom phones will not be answered during instructional times.

## ARRIVING AT DRIFTWOOD

**Students are not to be on campus prior to 7:45 a.m. Monday through Friday.** Supervision is not available until then. Students are to report to the cafeteria until the first bell rings at 8:15, when they can go to their classrooms.

It cannot be stressed enough how important it is that students are at school on time, both to ensure the maximum benefits of school, and to prevent disruption of the class.

## DISMISSAL

If your child is not riding the bus, please make arrangements to have him/her picked up promptly at 2:50 dismissal each day.

**If waiting for your child, please wait in the front foyer for safety.** We ask that you do not walk to their classrooms or wander the hallways.

Children are not permitted to remain on school grounds unless they are waiting for the late bus, or arrangements have been made by a teacher or the principal for them to stay.

## STUDENT ATTENDANCE

Being present and punctual to school every day is one of the strongest predictors of student success, as well as building a habit that will benefit your child throughout their lives. Please make every effort to

schedule appointments and events during non-school times and days.

State law requires the district to contact parents if student attendance is irregular.

ORS 339.065 defines irregular attendance as eight (8) unexcused one – half day or four (4) unexcused full day absences in any four – week period while school is in session. The district is required by law to inform parents or guardians when attendance is irregular and work with families to help increase student attendance.

When returning to school after an absence, parents/guardians are requested to contact the office manager or administration describing the reason for the absence. Absences not cleared will be considered unexcused. **Teachers are not obligated to allow students to make up work from unexcused absences.** At the discretion of the individual classroom teacher, students may not receive credit or be allowed to make up work missed if absence (s) are unexcused.

Excused absences are:

1. Illness of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Field trips and school-approved activities;
5. Medical or dental appointments;
6. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

If a student has been ill and absent for more than three consecutive days, we may ask for a medical provider's note to excuse the absence after those three days. Absences will not be excused by administration without proper notification to the front office of your student's school.

**Upon return to school, students will have one day for each day missed to make up work presented in class on the day the excused absence occurred.** Students on field trips, athletic events, and other school business will be considered an excused absence from class. It is the student's responsibility to ensure they have received their missing/make up work from the teacher within the time frame stated above. Failure to make up assigned work within that time may result in a grade of zero for that assignment.

## PRE – ARRANGED ABSENCES

Whenever possible, a student should prearrange an anticipated absence of two or more days. A note from the parent should be brought to the office prior to the date of the anticipated absence. The office will then issue a prearranged absence form to the student who should take it to all his/her teachers to notify them of the coming absence and to get assignments for the absence day(s). The student should then return the form to the office where, after the absence, his/her attendance record will be adjusted as either excused or unexcused, depending on the reason for the absence. Assignments are due on the first day

back or they may risk losing credit for the work assigned, per teacher discretion.

**Tardies:**

Students are allowed 4 minutes to get from class to class. Students arriving after the class start time will be marked tardy. After 3 tardies, parents will be contacted for a conference.

Parents of students who have accumulated 3 or more unexcused tardies to the beginning of the school may be asked to participate in a meeting with administration to discuss ways to ensure students are on time to school.

**AFTER SCHOOL ACTIVITIES**

Students are to leave the school grounds immediately after school is dismissed unless they are involved in a staff supervised activity such as sports, clubs or meeting with a teacher. Students are not to stay after school to watch practice or socialize. Students must leave school grounds immediately if school personnel (including coaches and custodial staff) make the request.

Students involved in authorized after-school activities are to remain in the activity area under the supervision of the responsible staff member.



**PROGRESS REPORTS AND REPORT CARDS**

Progress reports will be distributed at parent teacher conferences after the first and fourth six weeks and mailed home after the second and fifth six weeks. Report cards will be mailed home at the end of each semester. Please make a special effort to attend parent/teacher conferences.

**PARENT-TEACHER CONFERENCES**

A conference provides for productive two-way communication that can set the stage for a great school year. Parents who are concerned can schedule a conference at any time during the year by calling the teacher or using email.

District schools schedule conferences in both the fall and spring. Please be sure to attend both conferences.

**Conference tips:**

- Before the conference, spend a few minutes talking with your child about things he or she likes and doesn't like, problems or concerns.
- Prepare some questions in advance. These could be about subjects, homework, assignments, or how you can help at home.

- Share things about your child, like favorite subjects, outside interests/hobbies, medical/health needs, or other concerns.
- At the conference keep an open mind. The teacher shares your wishes for your child's success, and the goal is a partnership. Ask to see your child's work. Ask for explanations of anything you don't understand. If necessary, ask to meet again.
- After the conference, follow up. Stay in touch with the teacher, and if you think of a question you forgot to ask, write a note or call.
- Know what the expectations are for your child's success.

Parents should notify the teacher several days in advance if they need a translator for the conference. Parents or teachers may request that a third party join the conference, and it is helpful to inform the conference participants in advance. If any participant feels that a conference is threatening, an administrator will join the conference. If an administrator is not available, the teacher will terminate the conference and an administrator will contact the parent to arrange a follow-up conference at a later date.

**RECESS AND LUNCH**

K-5 students have a morning recess at 9:45am.

All students have a 35 minute lunch period which includes time to eat and recess:

- K – 5<sup>th</sup> 11:20 to 12:00
- 6<sup>th</sup> – 8<sup>th</sup> 11:50 to 12:25

**Lunch behavior expectations:**

- Follow adult directions.
- Inside voices in the line and at the tables.
- Manners and courtesy practiced at all times.
- Clean up your messes.
- Hands, feet and objects to yourself.

**SCHOOL MEALS**

Breakfast and hot lunches are available everyday. Menus are sent home each month, available in the school and are available online [www.2cj.com](http://www.2cj.com). Free and reduced lunches are available to qualifying students, and we encourage all parents to apply in the office.

District schools have "closed campuses", and students are not allowed to leave the school campus unless escorted by an adult.

School breakfast is free to all students. Student lunches, including milk.

\$2.10	Children
\$3.35	Adults
\$0.30	Milk

### MEDICATION AT SCHOOL

A student who must take prescription and/or over-the-counter medication during the school day **must** bring the medicine and a written request to administer medication signed by his/her parent to the office. For over-the-counter medicine, the request must include the parent/physician's written instructions, dosage, time interval, and method of administration. All prescription medication **must** be in its original container, and the container label must clearly show the student's and physician's names, and instructions. Parents must deliver all medicines to the school. Students may not bring their own medications.

Written permission must be given for students to be administered non-aspirin pain relievers.

All medication will be taken in the school office under supervision of office staff.

We are unable to provide your child with any over the counter medication.

### SCHOOL PHONES

**Phones are for school business.** Due to the volume of calls and limited phone lines, student usage of phones is for extremely important or emergency situations. If a student has an emergency they may come to the office and the secretary will call home for them.

### CELL PHONES

Students are permitted to bring cell phones to school (as per district policy JFCEB) for emergency use, but they must be turned off and kept in a backpack unless they are being used for class with permission of the instructor. The school takes no responsibility for lost or damaged cellphones. Students bring cell phones at their own risk. Violation of this policy will result in confiscation of the phone to be returned only to the parent.

Students may **not** take photos or send text messages using cell phones during school hours. (per district policy JFCEB-AR)

Parents, please refrain from calling or texting during school hours. **Students are only permitted to respond before or after school.**

### STUDENT VISITORS

Visiting by another child is NOT permitted unless the child is accompanied by an adult, and prior permission is granted by the principal.

### PETS AT SCHOOL

Animals may not be brought to school or school sponsored events without prior approval from the principal and may not be transported by school bus.

### LOST AND FOUND

Any items found at school should be turned in to the office for placement in lost and found.

Your student's name should be on articles of clothing, school supplies, or other possessions brought from home, then found items can be returned to the owner.

The school assumes no responsibility for a child's personal belongings beyond teaching responsibility and honesty.

Students are urged to check with the office for lost articles. Clothing items left unclaimed at the end of the school year will be donated to the needy.

### PERSONAL ITEMS FROM HOME

Students are not to bring personal items from home unless they are cleared by the teacher, and are for educational purposes. Toys, trading cards, electronic devices, MP3 or CD players, portable DVD players, hand-held video games, skateboards, roller shoes, scooters, etc. are not to be brought to school for any reason as they create safety issues and/or are distracting to students.

No student-owned toys or sports equipment, including all types of balls, are permitted without written permission from the teacher for a PE activity. It is important to remember that the school is not responsible for the loss or damage of personal items brought to school.

### VOLUNTEER AT SCHOOL!

Parents are important for the success of the school and are encouraged to contribute their time, expertise, and energy to our school. Parents can assist in classrooms, on the playground, and on field trips. Training and background checks are necessary for some roles. **If you would like to learn more about volunteering opportunities, call the office at (541) 332 – 2712.**

### WE ARE A TITLE I SCHOOL

Driftwood has Title I programs in place that serves all of the students in our school. Our district receives federal grant money that is used for supplies and personnel to provide students with supplemental instruction focused on reading and math.

Federal law now allows parents to ask for certain information about the adults working with your children, and requires the district to respond in a timely manner. Parents may request information about the professional qualifications of classroom teachers. This could include information about the teacher's licensing for grade levels taught and whether the teacher is teaching under an emergency or provisional status. Parents may request what baccalaureate degree and other graduate certification is held by the teacher and subject area, if any, of the certification or degree. Parents can also learn whether their child is being provided service by a paraprofessional (instructional assistant) and if so, their qualifications.

## EMERGENCY SCHOOL CLOSURE

In case of hazardous or emergency conditions, the superintendent may alter district and transportation schedules as deemed appropriate to the particular condition. Such alterations include closure of all schools, closure of selected schools or grade levels, delayed openings of schools, and early dismissal of students. We will do our best to notify parents of these situations and local radio will broadcast timely school information. This is posted on the district website and the local media that will be used in the event of emergency closure are radio stations 107.3 or 107.7 (KACW FM) and 94.9 (KOOS FM), and local TV, KCBY Coos Bay or KOB Medford.

You may sign up for "Flash Alert" on district website.

## EDUCATIONAL SUPPORT PROGRAMS

SMART Reading is available for elementary students. Students are selected by their teacher to participate. SMART is a volunteer program.

RTI is a K-6 reading support program provided by district staff. Students are placed in groups based on their mastery of literacy skills and are exited when they meet their grade level benchmarks.

## ELECTIVE CLASSES

Middle school elective classes are the last period of the day. Students sign up for these classes in the front office. Students may not change their elective classes during the school year.

## CO-CURRICULAR ACTIVITIES

Opportunities for middle school students:

Math Counts is a math competition in the spring. Interested students should sign up in the fall.

Knowledge Bowl competitions are in Coos Bay. Interested students should sign up with Mr. Scott.

Middle School Student Government is under the directorship of Mr. Scott. Involved students will have the opportunity to take on traditional roles and responsibilities associated with student government and provide leadership to their classmates.

National Junior Honor Society is for students who have completed 3 consecutive full time quarters with a GPA of 3.5 or better and have shown character and leadership within the school.

Students who qualify will be given a letter of invitation along with a form for the student and parent to complete. This will give the student the opportunity to list his/her accomplishments, activities, and community involvement.

The "cut-score" for entrance will be 92% or above and evaluate the applicants accordingly. Students who are selected will be reconsidered the following year.

## ATHLETICS

Driftwood 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders have the opportunity to participate in cross country, volleyball, basketball, and track.

All athletes must have a current physical in order to participate in our sports programs. Physicals are good for 2 years.

Grades and completed assignments are an important part of athletics. Students must pass all classes. Behavior can also impact participation.

## SCHOOL CLOTHING

2CJ Board Policy [JFCA] was adopted to ensure students' dress and grooming does not cause:

- disruption or interference with the classroom learning environment
- threat to the health and/or safety of the student concerned or of other students

Examples of inappropriate dress include, but is not limited to:

1. Clothing promoting alcohol, drugs, tobacco, sex, gangs, or inappropriate words or pictures;
2. Short shorts, skirts or dresses, tight yoga pants, leggings, or pants/shorts that fit like spandex, and "low-rider" pants. ;
3. Tank tops, spaghetti straps, mid drift tops, see-through material, low necklines, large scoops under the arms, pajamas, and dress that allows undergarments to show;
4. Any dress that could be gang related. "Sagging" pants, chains, scarves, bandanas, hoods, etc.
5. Soft soled shoes or shoes that may be deemed unsafe by the administration

Head-coverings of any kind are not to be worn in the school building except on special occasions. Eye contact is important in the teaching/learning process, hats can be related to gang activity, and it is a respectful courtesy in our culture to **remove** hats in a public building.

Students on field trips or other school sponsored events are expected to follow dress guidelines as directed by the teacher. Students involved in sports or other voluntary activities may be required to meet additional dress and grooming standards.

***The administration reserves the right to determine if dress and/or grooming is inappropriate. In the event of an infringement of the dress code, parents will be called to bring appropriate clothing.***

## INSURANCE

At the beginning of the year, the district will make available to parents a low-cost student accident insurance program. Parents are responsible for paying premiums if coverage is desired.

The district is not responsible for costs of treating injuries, or assume liability for any other costs associated with an injury.

#### CANDY-GUM-BEVERAGES

For sanitary and clean up concerns chewing gum is **not** allowed at school. Candy is permitted in small amounts as part of cold lunch. **No pop or energy drinks.**

#### DISPLAYS OF AFFECTION

It is normal for elementary and middle school students to be attracted to each other, and we certainly encourage friendships among all students. We feel that our students are not ready for a serious relationship with another boy or girl, and that school is not the appropriate place for intimate gestures.

Hand holding, kissing, hugging or other physical displays of affection are not allowed at school or school functions.

#### STEPS TO RESOLVE CONCERNS

Board policy outlines a hierarchy of contact when parents have concerns. Concerns should be addressed in this order, if needed:

1. Teacher
2. Principal
3. Superintendent
4. Board of Education

For more serious concerns, a formal complaint procedure is available to parents, and these will be responded to in a very timely manner.

#### COMMUNICABLE DISEASES

Parents of students with a communicable disease are asked to contact the school so that other students who have been exposed to the disease can be alerted.

Students with certain diseases are not allowed to attend school while the disease is contagious. These diseases include, but are not limited to, chicken pox, diphtheria, measles, meningitis, mumps, lice infestations, whooping cough, rubella, staph/strep infections, and tuberculosis.

Call the school office if you have concerns or questions.

#### IMMUNIZATIONS

Students enrolling in Oregon schools must have been immunized for certain diseases. Parents must submit documentation showing their child has had the required immunizations or proof that they have followed the proper protocol for exemption as set forth by the state of Oregon. School administrators are required by Oregon law to deny admission to children who have not been immunized or who's parents have not shown proof of the exemption protocol.

Parents with questions should contact the office, the Curry County Health Department at 541-247-3377 or go to [www.healthoregon.org/vaccineexemption](http://www.healthoregon.org/vaccineexemption) for new immunization laws.

#### COMPUTER LAB – INTERNET

Driftwood has an excellent up-to-date computer lab that allows teachers to spend instruction time teaching computer skills, keyboarding, email, and internet use.

We take every precaution to protect students from material on the internet that could be considered inappropriate or objectionable, and we feel the educational benefits far outweigh any risk.

Along with this educational opportunity also comes responsibility. It is important that parents and students read and discuss the Internet Use Agreement. This permission form is given to parents at the beginning of the school year. (Board Policy IIBGA-AR)

#### SCHOOL SUPPLIES

A list of school supplies is available at the front office. Teachers may require that additional supplies be purchased during the year for special activities and/or projects. We sometimes have donations of supplies that help those in financial need.

#### FIELD TRIPS

Field trips are an important part of our school program. Information specific to the field trips will be sent out prior to the trip.

Students are considered "in school" while participating in district sponsored activities. This means students are subject to the rules, district policy, and other rules deemed necessary by the field trip supervisor.

#### DANCES

Dances for grades 6 – 8 may be held during the fall, the winter and the spring. Dances will be held from 3:15 until 5:15 to allow students to ride the activity bus home.

#### DRILLS

The safety of our students is the top priority. Drills are conducted on a regular basis both to comply with the law and to prepare our students in case of an emergency. Fire drills occur monthly. Earthquake, tsunami, and lockdown drills take place 3 to 4 times per year.

Students are taught proper procedures for evacuation, and we are proud of our ability to get to safety quickly and quietly.

### DISTRICT/SCHOOL WEBSITE AND FACEBOOK

Go to [www.2cj.com](http://www.2cj.com) to view the district website. There is information about the district, calendars, menus, school news, and much more. Please also like us on Facebook to get up to date information about the happenings at our school!!!

### SPECIAL PROGRAMS

Sometimes the student may require special education and related services because of a significant disability that adversely affect his or her ability to learn. Parents and teachers can refer students for evaluation of needs.

Services for talented and gifted students are provided upon determination of eligibility through district procedures.

More information is available through the teachers or principal.

### TIME TO LEARN

#### “WE CARE TOO MUCH TO LET PROBLEM BEHAVIOR INTERFERE WITH LEARNING.”

Students learn best when they feel safe and respected at school. Rules and routine give students a feeling of security and reinforce the skills every student must have to be successful learners. This success is critical to self-esteem and learning responsibility. Here are some of our beliefs:

1. *Kids don't care how much you know until they know how much you care.* Our goal is treat every child with unconditional positive regard.
2. *Good Discipline is only a matter of good timing.* We take a proactive, rather than a reactive approach to addressing problem behaviors by teaching the correct way to do things **before** misbehavior occurs.
3. *Conflict is an essential part of growing up.* Challenging behaviors are a child's way of asking: “Do you care enough to set limits for me.” Predictability and clear limits will reduce conflict and promote self-esteem.
4. *Most behavior, positive and poor, is learned.* There is much that the school staff can do to teach the student behaviors that lead to success and self-respect.

### PBIS

PBIS is the system wide belief that students want to go to school in a safe and respectful school. PBIS outlines expected behaviors and reinforces students doing the “right thing for the right reason”.

### ABSOLUTES

“Absolutes” have been developed by students and staff, and are behaviors that **cannot** be tolerated at school. Students are at risk of severe consequences.

1. **No violence, threats of violence, or anything that looks like violence.**
2. **No weapons, not even toys.**
3. **No alcohol, tobacco or other drugs.**
4. **No energy drinks or soda.**

### “ANTI BULLYING” POLICY

We do not allow hurtful, mean, or threatening words and/or actions at our school. We teach our students what it means to be bullied.

Bullying is repeated incidents that can be verbal (name-calling, teasing, spreading rumors, etc.) or physical (pushing, tripping, etc.). A bully can also be someone who tries to convince peers to exclude a child from participating in school activities (games at recess, etc.) and/or to reject or cut others off from friend/peers and social connections.

Some of the acts of bullying would fall under our “Absolutes” and students may sent home, but others could result in other consequences (parent contact/conference, loss of privileges, etc.).

We will never totally prevent all bullying, and a strong component of this policy is teaching coping skills to our students. We emphasize “planned ignoring”, “I messages”, and knowing the difference between tattling and telling. Students feel empowered when they are able to solve their own problems, but also know when they need an adult's help.

### STUDENT RIGHTS AND RESPONSIBILITIES

Among these student rights and responsibilities are the following:

Civil rights – including the right to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others:

1. The right to attend free public schools, the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school:
2. The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights;
3. The right to free inquiry and expression, the responsibility to observe re reasonable rules regarding these rights;
4. The right to assemble informally, the responsibility to not disrupt the orderly operation of

the educational process, nor infringe upon the rights of others;

5. The right to privacy, which includes privacy in respect to the student's education records;

6. The right to know the behavior standards expected, the responsibility to know the consequences of misbehavior.

**ASBESTOS NOTICE**

Federal law requires that we notify the public of the presence of asbestos in the buildings. While asbestos is a concern, it poses no significant problem unless it is damaged.

The district has complied with the Asbestos Hazard Emergency Response Act (AHERA) by having its buildings inspected by accredited inspectors and the development of a management plan for the control of this substance.

The management plan is available for public inspection in the district office. Any questions, concerns, or reporting of possible problems are to be directed to the district at 541-366-2111.

**LEAD BASED PAINT PROGRAM**

The Port Orford/Langlois School District, in accordance with EPA regulations, would advise all parents to read the EPA pamphlet "Renovate Right" regarding lead based paints. This pamphlet is available online at the 2CJ website (under Safety Committee heading) or by going directly to the EPA website at: <http://www.epa.gov/lead/pubs/renovaterightbrochure.pdf>