

# PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ

45525 Highway 101  
P.O. Box 8  
Port Orford, OR 97465  
Phone: (541) 348-2337  
Fax: (541) 348-2228

Thank you for your interest in the Port Orford-Langlois School District. Before you can be considered for any position, you must submit the following information to the District Office:

1. A completed application form;
2. A current placement file or three letters of recommendation;
3. College transcripts with grades.

If you do not presently hold an Oregon Teaching License, contact the Teachers Standards and Practices Commission, 255 Capitol Street, Salem, OR 97310 or by telephone (503) 378-3586 to determine what you must do to qualify. We cannot seriously consider your application until you are certified in Oregon.

As other vacancies occur for which you are qualified and interested, you must request your application to be reviewed. You may do this by telephone or contacting the District Office in person.

Applications are reviewed in the following manner:

1. Applications are first "paper-screened" by the District Office;
2. Qualified applicants are reviewed and screened by the supervisor;
3. If your application is selected during the screening process, you will be contacted and an appointment for an interview arranged.

We are proud of our educational program and are pleased that you want to join us.

Sincerely,

Ruby Price  
Superintendent